

November 8, 2022

MINUTES OF NOVEMBER 8<sup>th</sup> MEETING

Commissioners were all present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

- V108-372 Minutes of November 3, 2022:
- 1<sup>st</sup>-Crowe 2<sup>nd</sup>-Striker Roll call; Rush-yes, Striker-yes, Crowe-yes
- V108-373 Additional Appropriation: Common Pleas, Sheriff
- 1<sup>st</sup>-Striker 2<sup>nd</sup>-Crowe Roll call: Striker-yes, Rush-yes, Crowe-yes
- V108-374 Payment of Bills Ditch Maintenance
- 1<sup>st</sup>-Crowe 2<sup>nd</sup>-Striker Roll call: Crowe-yes, Striker-yes, Rush-yes
- V108-375 Transfer of Funds: September Pike Reconciliation
- 1<sup>st</sup>-Striker 2<sup>nd</sup>-Crowe Roll call: Rush-yes, Crowe-yes, Striker-yes
- V18-376 Reallocation: Sheriff, 911
- 1<sup>st</sup>-Crowe 2<sup>nd</sup>-Striker Roll call: Striker-yes, Crowe-yes, Rush-yes

Michele Scott, **Dog Warden**, noted she received two donations by check with no specific purpose. Two dogs at the kennel. She submitted a monthly report, and averages 20 dogs per month thru the kennel. Allen County is taking the aggressive dogs. Wyandot can no longer take due to staffing. Michele noted she reviewed the policy and she as Supervisor can change the schedule. The Deputy works at ONU and another job. He only disclosed an independent contractor. His priority is the Deputy position. She works with him to make sure all hours are filled. She is on call a lot and called out. She presented a copy of the Sheriff's call outs. July 1 to date: She flexes her days with the Deputy during the work week and has been doing that since day 1 and never been brought up as an issue as was last week. Commissioner Rush noted no lunch is being taken. Michele goes thru a drive thru and eats at the kennel. Commissioner Rush noted all thru this office list their lunch period. Michele continues to work while eating. Commissioner Rush is concerned that they show no lunch and is an issue. No paid lunch. Commissioner Crowe-FLSA requires she is given a half hour lunch period and two breaks. All other departments take ½ hour to one hour. She should establish and that is what they do. If called out, take the lunch time later. Not at the end, but if flexing it is to avoid overtime. Michele-they are open to public and we would have to work extra half hour. Commissioner Rush-when dog tag sales are you changing hours? I will have Deputy change hours, Monday, Wednesday and Fridays. Commissioner Rush-some people will come later in the day. Michele-other facilities sell dog tags, multiple places, throughout the county. More sold after hours at those places. They still come to the kennel. I looked back at pay-ins. Nice that I can adjust schedule depending on what I need. I needed him really bad Monday and scheduled. Commissioner Rush-adopt lunch time schedule and reflect in your hours. Michele-questioned an FLSA rule regarding on call time, being paid for every hour on call. Commissioner Crowe-we will research. Commissioner Rush-we need you to sign an acknowledgement that you and Brian read the policy manual. Michele asked about the unclassified position. The Clerk will research. Michele noted the web page is up and running. She will have Brian update his Outside Employment form. Michele asked about her evaluation and when she gets her \$0.50 rate increase. Commissioner Rush is working on the evaluation.

Richard Lawson, **Maintenance Supervisor**, they have almost all Christmas decorations/lights in place. The City asked for them to remove trash cans and place soldiers. He thought this was an Alliance project and hesitates to take on due to liability. City will be told no. He will apply for funding for the light project assistance thru the Community Foundation to upgrade and repair courthouse lights. The Museum contractor on the windows noted an issue with the gable and are repairing. They need a change order submitted for the extra cost. Who takes care of rest rooms at the Simon Kenton Addition? Richard will secure the county portion. Shelves are still being assembled as time allows. Jack's Heating and Plumbing located five a/c/heating units at SK Addition. Richard found a fire alarm panel for a fire alarm system that

needs inspected. Not monitored. He is working to correct. Richard mentioned Jack’s Heating A/C is not following what was submitted for the bid process. They are forgetting what to check as listed on the bid. Richard knows the tech is aware but he will email his concerns as well as the list.

At 10:35 Commissioner Striker moved to enter **Executive Session** with Jodi Tudor, JFS Director, and Pat Hire with Clemans Nelson Agency, regarding union negotiations contract per ORC 122.22 (G)(4) Commissioner Striker second. Roll call: Rush-yes, Crowe-yes, Striker-yes. At 11:16 Commissioner Rush announced the end of Executive Session. Commissioner Crowe moved to approve the JFS employees collective bargaining agreement as presented. 11/4/22-11/3/25. Commissioner Striker second. Roll call: Crowe-yes, Striker-yes, Rush-yes. **V108-376**

Terry Cramer, Mayor, and Todd Hackworth, **Village of Dunkirk**. Water tower issues: three out of four legs concrete foundation is completely deteriorated. They had a contractor look at and gave an estimate of \$76,600 for total new foundation. In 2017 a problem was noticed. A previous employee did not take care of. In 2009 the water tower was put up-the right mix of material was not used. The vendor was contacted and appeared to help but backed off when they found out they were working with another company. No issues with the old tower one that was much older. They are asking for financial assistance. Mark Doll is working on grant funds. They also have \$54,000 for an emergency. Could the county help in any way? It is over \$50,000 and would need three quotes. Todd-we are frugal and pro-active with our money. Mayor-for years things were not being done and now hit with so many things from EPA that needs done. Difficult to get done. Workers have stepped up. Commissioner Crowe-most grants won’t allow projects done prior to awarding. Todd-EPA says this has to be done. Mayor will forward a copy of the EPA letter. How long will the foundation hold up before tipping? They poured a pad on top of the bedrock and built the columns up. They will work on getting more quotes.

The Commissioner approved the **Auditor’s** request to allow pay checks to be distributed one day early on Thursday November 10, 2022 due to the Holiday on November 11.

Roll call resulted as follows:

\_\_\_\_\_, YES/NO  
President of the Board-Fred M. Rush

\_\_\_\_\_, YES/NO  
Timothy L. Striker

\_\_\_\_\_, YES/NO  
Roger E. Crowe

Attest \_\_\_\_\_  
Clerk of the Board

AUDITOR  
DUNKIRK

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