

November 4, 2021

MINUTES OF NOVEMBER 4<sup>th</sup> MEETING

Commissioners were all present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V107-113 Minutes of November 2, 2021:  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Striker Roll call: Striker-yes, Crowe-yes, Rush-yes  
V107-114 Additional Appropriation: Municipal Court Indigent Attorney Fees  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Rush-yes, Crowe-yes, Striker-yes  
V107-115 Transfer of Funds: EMA \$12,000  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Striker Roll call: Crowe-yes, Striker-yes, Rush-yes  
V107-116 Bills  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Striker-yes, Rush-yes, Crowe-yes  
V107-117 Reallocation: Prosecutor Payroll  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Striker Roll call: Rush-yes, Crowe-yes, Striker-yes  
V107-118 Waibel to Repair Refrigerant Leak at Annex \$1475  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Striker-yes, Crowe-yes, Rush-yes  
Commissioner Striker attended a virtual Palmer Energy meeting yesterday.

Holli Underwood, **Alliance** update, the KPI report is included in her written report. Larger acreage requirements are being received. Holli is trying to find a space with utilities in the area. They continue to meet with Ohio Means Jobs to bring educators back to the table. Will eventually schedule a Job Fair. Mixed feelings on masks and social distancing. They are working on how to reach students with opportunities in the work force. Working on calendar of events for 2022 with more engaging speakers. 2022 budget review today. Performance evaluation were just completed. Working to create awareness of businesses in the downtown. Christmas Parade November 23. Holiday Luncheon is Dec. 9. Grocery is going forward. With the new school levy it is a great business attraction piece. They are developing a written tourist pamphlet for those that don't use the internet. Discussion on the April 8, 2024 Solar Event.

Jeremy Lord and Jamie Keil, **ComDoc/MTBT/Xerox**, presented pricing and proposals for new copiers. They proposed three different machine options. Service rates same for all machines. Cost per copy would be \$.0025 b/w, \$.025 color for all machines. Service includes supplies, all toner, maintenance and parts. \$58.50 per month for Commissioners/C7030. Current monthly cost \$835.53 vs. \$854.95 to renew with new copiers. They will pick up all old machines when new are delivered. They will return to the lease company. Total of 17 machines, one is not being used. The new contract starts when machines are delivered. Until that time it is month to month. Our contract ends Dec. 12, 2021. Compatible with Office 365. Commissioners will review.

John Clifton, **Teltron**, Mike Bacon, Richard Lawson, Chris Griffith met for an update. Health Check looks moderate. There is a change in the main courtroom. An IDF rack will be created for this room. Fiber has been pulled and is in the floor with issues getting thru. Second floor cable has been run. Molding now being done and is taking more time than anticipated. Third floor is progressing. Ascetics are being carefully worked with. Conduits are still being worked on. Drop boxes have been identified that can be used. Waiting on other options from the county to access. Could be an access from Auditor's ceiling up to the Courtroom. The possibility of getting into a channel would work. He needs another week to tie everything together, a change in the schedule. He has added extra manpower. He will discuss with Chris for testing and handoff. Cameras are an area that has to be coordinated with camera company to secure cable to cameras off the ledge. Commissioner Crowe-after the meeting last week we met at the courtroom and talked of using existing cables now going up. John-our original install. The cable in the conduit is good the cable that goes out may be damaged-we don't know. He understands our building and presented the possibilities that the floor may need to be ripped up or come up underneath. He understands the challenges. Would be a change

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order. High voltage and low voltage don't work well together. Commissioner Crowe-the court has not complained about their set up. To run new cable or design a new way to get there is a delay and more cost. If what is there is working-leave there, change what we can and move forward. Commissioner Striker-What is in the floor is newer stuff but not Teltron. Chris-only talking boxes near three places-I believe most the attorneys will be using laptops and wireless instead of plugging in to those locations. Nothing that needs good bandwidth. CAT 6 will be used at staff locations. One desk needs moved and they will talk with the court. Agree to leave what is existing that can't be reached with new to Judge and Adm. Desk. The wire is CAT 5. Commissioner Crowe-estimate for network enclosure in courtroom \$1350 from iTech Solutions. 6' soundproof cabinet to house equipment. John will get a change order on the cabling change in the courtroom, with additional cost for additional fiber run. He will show cost change. John will also get a change order for first floor new box. An extension will be discussed next Wednesday with a virtual meeting at 10:30 with Commissioner Rush. . Richard-cameras were hung in house by IT and himself. He can access when the time comes. Commissioner Rush will open the doors at 7:30 on Thursday Nov. 11 and close at 3:30. Richard will talk with Regional Planning on wiring their area. New network needs up, tested and finalized then department by department for one week to run for stragglers then hook into the Auditor MDF at the last minute. John noted there might be some open ended items in that area. Major Construction space. Mike and John discussed his space issues. Mike is aware he needs an outlet and has Muhlenkamp doing. Commissioner Crowe moved to approve the 6' soundproof cabinet for the courtroom from iTech Solutions \$1350 from N02. Commissioner Rush second. Roll call; Striker-yes, Crowe-yes, Rush-yes. **V107-119**

Mike Bacon asked about **payroll** being passed out Wednesday afternoon due to the November 11 Veteran's Holiday. Also, November 24 at 2:00 pay can be picked up. Commissioners agreed. Christmas is December 24, which is also a pay date, checks will be dated Dec. 23 and can be picked up after 1:00.

**State Auditors** Rob Jacobs and Brett Clum and Joe Braden met with Mike Bacon and the Commissioners regarding the 2020 post audit. Following the meeting with Mike Bacon Hardin County Auditor and representatives from the Auditor of States office, it was agreed upon to direct the County Auditor that the current agency fund into which Workers Compensation rebates and refunds and from which all premium payments have been made since 2018 be placed in a sub-General Fund and all future such activity applied to the fund until it is exhausted.

Scott Ribley Housekeeping Supervisor was in to discuss personnel issues.

Commissioner reviewed and discussed the 2022 budget.

Roll call resulted as follows:

\_\_\_\_\_, YES/NO  
President of the Board-Roger E. Crowe

\_\_\_\_\_, YES/NO  
Timothy L. Striker

\_\_\_\_\_, YES/NO  
Fred M. Rush

Attest \_\_\_\_\_  
Clerk of the Board

COPIERS  
TELTRON  
STATE AUDITOR

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