

October 15, 2020

MINUTES OF OCTOBER 15<sup>th</sup> MEETING

All Commissioners were present. Staff recited and Commissioner Candidate Fred Rush the pledge at 8:30. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V105-114 Minutes of October 13, 2020:  
1<sup>st</sup>-Rogers 2<sup>nd</sup>-Crowe Roll call: Striker-yes, Rogers-yes, Crowe-yes  
V105-115 Bills  
1<sup>st</sup>-Crowe 2<sup>nd</sup>-Rogers Roll call: Rogers-yes, Crowe-yes, Striker-yes  
V105-116 Additional Appropriation: Sheriff, Engineer  
1<sup>st</sup>-Rogers with removal of Sheriff's due to previously being included in the 2020 budget  
2<sup>nd</sup>- Crowe Roll call: Rogers-yes, Striker-yes, Crowe-yes  
Signed: Hardin Hills Agreement with Safekeeping at \$2319 month to send broadcast messages  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Crowe Roll call: Crowe-yes, Striker-yes, Rogers-yes

Bonnie Strawder and Linda Sandrus discussed an issue with their husband/fathers care at Hardin Hills. The issue will be discussed with the Administrator.

Sharon Huston, **Hardin Hills Administrator**, gave a monthly update. Financials are holding strong due to over \$600,000 from Grants: OBM. At \$1.1 million plus without the COVID funds. Census today at 73/76 beds. Indoor visitation is going well following the Governors mandate at 30 minutes each. A request to increase the private room pay \$8.00 to \$193.00 effective January 1, 2021. Commissioners noted the last increase was \$10 in June; six months may be too often. Sharon noted the Medicaid reimbursement should match the Private Pay room rate that is given twice a year. Current \$187.48 from Medicaid. A catch up needs made at some point. She agreed twice a year was too much. Most families recognize the COVID expenses. Anticipated to be changed in June 2021 to match the Medicaid rate. A \$3 increase would get to the Medicaid rate now. Sharon asked about doing a Feasibility Study for isolation of private room's addition. Could it be done by the December 30, 2020 date for CARES funds? This would be for a connector wing with additional restrooms and showering facilities. If a nursing home is run properly, it could be at a profit. Sharon has demonstrated her abilities. Sharon asked to take classes to become a Nursing Home Administrator Trainer and would then be able to train a current staff member to be able to take over when she decides to retire, years down the road. Two RN's are working to take the certified trainer for the Nurse Aide Class. A second Infection Control staff is being trained to meet the state guidelines. Commissioners will discuss with Garmann Miller Architects her request for a feasibility study. Sharon will ask PH7 the cost of a study; they have been used throughout the state. A box of gloves in February was \$2.50, now \$10.00. She has increased every line item in the 2021 budget based on 72 residents per day. Sharon has already started an investigation on the issue brought before the Commissioners by a wife and daughter of a resident. Sharon will call the family after the meeting this afternoon.

Commissioners participated in an Honoring Ceremony held by Rep Jon Cross in Veteran's Hall. Deputy Aric LaRue and EMT Kyle Richards were honored for their heroic action that saved two lives September 26, 2020 due to a car fire.

The **CARES committee**, Commissioner Crowe, Jake Burgbacher, Mike Bacon, Katey Henson and guest Fred Rush, met to review the following submitted invoice for reimbursement: Mike reviewed the financials: \$70,028 spent for cruisers, total available \$1,413,607.02 with some interest. Spent \$312,072.92. Requests so far \$608,802.05. \$304, 00 should come back by November 20. Katey: request reimbursement for IT Salary to set up the EOC for 19 hours \$532.53-approved. Katey reviewed a Small Business Grant Agreement she wrote up. It was agreed up to 20 awards of \$5000. These applications are a public record and open to the public. The committee will not know applicant's names. Distribute applications

starting October 26. Deadline November 24, with award December 1. Mike Trausch joined to discuss the network wiring and O365. (Teltron) Wiring is coming along with first floor almost complete, basement all but Elections. Second Floor started. Spectrum is done waiting on Oranet to bring equipment then switch over from Windstream. With the current internet issues over the last two weeks, this shows the need for a network. All old cables will be removed. How does this fit into making the courthouse safe COVID wise? We are very dependent on technology. Working from home is not possible now. Katey noted she experienced an issue this past week, while under quarantine she could not come to work and could not access work product. She would have benefited greatly had we had the remote capability of O365. Current technology serves our purpose on a basic level. O365 will give us that capability. The wiring will help build that network for efficiency. Monthly fees could be divided among those that use. Set up should be done by the end of November. Katey noted the start-up cost is up to \$16,000. Monthly cost is based on users. Is it fair to put those monthly cost onto other county offices? \$2600 per year. Mike-we need to bring things under one administration, when each get their own systems, they want me to manage. It is gets tricky. Katey: Our emails are not secure. We have sensitive information. Something needs done, we are a government organization. Is it a COVID expense? Each person would have three licenses for personal use. Wiring \$41,720 and O365 \$15,000. The tool is being provided whether you use or not (i.e.: remote work) contingent on being done and invoice being submitted. Split vote for further discussion-wiring need to be completed by November 20 before approved. Housekeeping supplies-\$1,587.66 approved. Multi County Jail-eligible hires for screenings at the doors \$66,786.59. Will double check with Dale Osborn if this is the whole amount or share with Marion? Annex: Door Access system Commissioners Approved \$15,681.46, (need status update for completion) cameras are not eligible. Housekeeping for sanitizer stands, dispensers \$3825.16. Approved. Sheriff's Officers March 2-Oct 11, Sheriff Salaried, part time \$140,656.03 with benefits.-Approved. Requested: Health Department salaries-March-October \$135,000, Hardin Hills \$1,634,322.07, Sheriff health benefits \$129,866.94. Smaller reimbursements will be taken care of first. Some may need to wait until November redistribution. Multi County Inmates convicted but unable to take to prison and had to stay at Multi County Jail. \$5,102.04. Just for Hardin County no statement for those days. Mike will talk to Dale Osborn. Kully supply-auto flush operators \$4,211.82-approved. Kully Supply-automatic flushers \$3505.92-approved. Clerk of Courts- keyboard supplies \$485.42-approved. EMA-Salaries at EOC-\$9,263.-Approved minus EMPG grant. Sheriff Auxiliary Security for EOC-\$3,897.83 with benefits for security. Approved. \$600, SO from FOJ-K-95 mask and goggles, postage, etc. \$16,853.45-approved. Health Department-\$154,449.07- Approved, Sheriff road deputies-\$719,716.15 with benefits-Approved, Sheriff health benefits-\$129,866.94-Approved. Hardin Hills-\$233,757.55 plus interest-approved. Next meeting October 29 at 1:00.

Roll call resulted as follows:

\_\_\_\_\_, YES/NO  
 President of the Board-Timothy L. Striker

\_\_\_\_\_, YES/NO  
 Roger E. Crowe

\_\_\_\_\_, YES/NO  
 Randall S. Rogers

Attest \_\_\_\_\_  
 Clerk of the Board