

May 14, 2020

MINUTES OF MAY 14th MEETING

All Commissioners were present. Commissioner-elect Fred Rush was present. Staff recited the pledge at 8:30. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V104-224 Minutes of May 12, 2020:
1st-Rogers 2ndCrowe Roll call: Striker-yes, Rogers-yes, Crowe-yes
V104-225 Bills
1st-Crowe 2nd-Rogers Roll call: Crowe-yes, Rogers-yes, Striker-yes
V104-226 Award Simon Kenton School Paving to Bluffton Paving Inc. \$64,781
1st-Rogers 2nd-Crowe Roll call: Rogers-yes, Striker-yes, Crowe-yes
V104-227 Release of Funds: Job & Family Services
1st-Crowe 2nd-Rogers Roll call: Crowe-yes, Striker-yes, Rogers-yes
V104-228 Grant Annexation to Village of Ada
1st-Crowe 2nd-Rogers Roll call: Rogers-yes, Crowe-yes, Striker-yes
Signed: Hardin Hills and On Shift Agreement Scheduling/Training 1 year
1st-Rogers 2nd-Crowe Roll call: Rogers-yes, Striker-yes, Crowe-yes
CARES Act Airport \$30,000 grant 195-GLG-3-39-0043-2020. Commissioner Striker to sign electronically per the grant request.
1st-Crowe 2nd-Rogers Roll call: Striker-yes, Rogers-yes, Crowe-yes

John Folk, **Job & Family Services** Director, gave an April report. Unemployment is at 5.4%. Food Assistance is up to 9000. This is with a full waiver. When doing home visits, they will be delivering shelf life food and hope to expand. Calls are down for Children's Service, probably due to schools not being open. They are reaching out to schools to encourage what to look for during virtual connections. Additional funds were received to be used as long as the General Revenue Fund is kept up. Included is a hardship waiver that can be applied for COVID. Something the Commissioners could apply for if COVID caused a loss of revenue. The Auditor would have to show the loss. Security cost to cover the parking, card system, stair ways, and protect areas exposed is estimated around \$54,000. This cost is recouped thru the cost allocation plan. IT has reviewed and needs to get a total of three quotes. Applications were cut off for the PRC and COVID related assistance. He is reviewing now. All new work areas are completed on second floor. First floor OMJ Resource Room was given \$17,061, from the state, to upgrade and put security in the area. He has arranged for a vendor to come look at the layout and present a plan to do what is best for customer flow. John is looking at how to re-open. OMJ will be first opened in a controlled environment. Possibly mid-June for Children's Services, currently being ordered by the Court. They are not an unemployment office but has received a lot of calls. They are not part of the system and have no control.

A 6:00 p.m. Special Meeting was held with Audrey Hankins and Arin Tracy, **LEPC Board** President and Vice President. Commissioner Elect Fred Rush and Auditor Mike Bacon were present. Concerns were discussed of LEPC needing funds due to the LEPC Secretary also working as the EOC Scribe during the COVID-19 pandemic. Commissioners gave the approval for her to work up to 40 hours per week and when she needed funds, she was to let Commissioners know for an Advance. A note was received from the LEPC Secretary with her last time sheet that it would be the last time sheet for 8 weeks. Audrey nor Arin were aware of this. Who is doing LEPC the 16 hours per week for the next 8 weeks? There needs to be more communication. Rumor was the LEPC Secretary accepted a contract position at the Health Department May 10-June 28 at 35.5 hours per week. Also, no LEPC board meeting has been held since 2019. Arin is working on getting a meeting scheduled the first of June. Audrey noted they have been told they are not privileged to financial reports. The Auditor will provide Audrey with financial reports. These reports are public records. Audrey and Arin will talk with Jacob Burgbacher, EMA Director, who is a part of the Executive Committee for LEPC, to schedule a meeting to review the request for Advance of Funds to be reimbursed when the FEMA COVID funds are applied for and reimbursed. Audrey and Arin will contact the LEPC Secretary and discuss her employment and report back to the commissioners.

V104-229

Roll call resulted as follows:

_____, YES/NO
President of the Board-Timothy L. Striker

_____, YES/NO
Roger E. Crowe

_____, YES/NO
Randall S. Rogers

Attest _____
Clerk of the Board

LEPC

V104
229