

April 15, 2021

MINUTES OF APRIL 15th MEETING

All Commissioners were present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V106-82 Minutes of April 13, 2021:
1st-Rush 2nd-Striker Roll call: Rush-yes, Striker-yes, Crowe-yes
V106-83 HOLD-not needed at this time
V106-84 Bills
1st-Striker 2nd-Rush Roll call: Rush-yes, Striker-yes, Crowe-yes
V106-85 Transfer: Permanent Improvement
1st-Rush 2nd-Striker Roll call: Crowe-yes, Striker-yes, Rush-yes
V106-86 Additional Appropriation: Sheriff
1st-Striker 2nd-Rush Roll call: Striker-yes, Rush-yes, Crowe-yes
V106-87 Promote at JFS T. Haymond to IT Specialist 4/19/21
1st-Rush 2nd-Striker Roll call: Rush-yes, Crowe-yes, Striker-yes
V106-88 Reallocation: Common Pleas
1st-Striker 2nd-Rush Roll call: Crowe-yes, Striker-yes, Rush-yes
V106-89 Waibel Energy Systems to repair boiler line, \$3450.00
1st-Striker 2nd-Rush Roll call: Rush-yes, Striker-yes, Rush-yes
Signed: JFS and Isaiah's Place, Inc., Child Placement, \$100,000 4/1/21-3/20/22
1st-Striker 2nd-Rush Roll call: Crowe-yes, Rush-yes, Striker-yes
Hardin Hills and Relias LLC review due to budgeting, no changes
1st-Rush 2nd-Striker Roll call: Striker-yes, Crowe-yes, Rush-yes
JFS/County Shared Services Group 4 MOU with Hardin, Huron, Logan, Putnam,
Williams, Auglaize
1st-Rush 2nd-Striker Roll call: Rush-yes, Striker-yes, Crowe-yes
The county Engineer had new **county maps** printed at a cost of \$4 each. Commissioner Crowe moved to charge \$2 each with cost going into Tax Map Office funds. Commissioner Rush second. Roll call: Crowe-yes, Rush-yes, Striker-yes.

Chris Griffith, iTech Solutions, reviewed the **Network bids** with the Commissioners. On Chris' recommendation Commissioner Rush moved to award the Network bid to Teltron Group at \$156,754. Commissioner Striker second. Roll call: Rush-yes, Striker-yes, Rush-yes. **V106-90.**

Sharon Huston, **Hardin Hills Administrator**, noted there was a worker's comp claim filed yesterday. Saw a profit of \$16,337. All staff are aware of costs. Still behind \$20,043 for the year. Census at 63 today. Held four tours yesterday with families asking for private rooms. With their pharmacy company, they are offering COVID Vaccines at Hardin Hills once per month. This was worked out thru the Governor. Discussion on allowing staff a day off if they are vaccinated. Would this encourage staff to be educated on the vaccine? Is this bribery and what about the ones already vaccinated? This will not be pursued at this time. Nurse Aide classes will be starting May 3. Sharon shared an Option 6 to adding on to the facility that would allow for future expansion. \$1.7 million with no furniture. If over \$2 million as set by the ODH you can add 10% without penalty. Taking this project to \$2.2. Sharon will verify this information. If the American Recovery Funds cannot be used on a renovation project, could funds be used to paint, decorate, new window treatments, renovate existing bathrooms, etc? To make Hardin Hills more attractive. She is reviewing the larger companies to charge quarterly instead of annually. Monday, residents vaccinated, will be going out and about, in group activities and opening the dining room.

Denise Althaus, Treasurer, held the **Investment Advisory Committee** meeting. The Investment and Depository Policy was reviewed and appointed Commissioner Rush as the other county commissioner. She will remain Chairperson. The Committee is to meet

quarterly. She is doing the best she can with investments with rates poor. She wants safe investments and kept local. Credit Unions are not allowed by ORC for county funds. She presented the January, February and March Investment reports. Total interest to date \$64,399.29 versus 2020 to date \$145,142.95. CDARS are like CD's but plus. Everything is FDIC insured. Every four years the Depository agreement is reviewed. In March 2023 the new cycle to bid will start. April 27 is the forfeiture sale.

Prosecutor Bradford W. Bailey called a meeting with Steve Gossard, Veteran's Office, Denise Althausser and Mike Bacon regarding the Chase Stewart and Clark Bailey **Trust Funds**. The trust of Avonelle Fraiser has never been filed in Probate and no funds have existed for several years. Bequest and Trust are two different items. It can be taken off the books. Chase Stewart audits have been filed. Prosecutor asked that the accounts be labeled and tallied with revenue and disbursements broke out by banks. You just can't use the Auditor's paperwork. No fees are being charged with no income received at Liberty. Liberty Bank agreed to hold with no charges and you receive interest. Bonds are required for liquid assets and need to be twice the amount. In his opinion, the Commissioners, Auditor and Treasurer need to be bonded. One bond. The Treasurer will fill out the application thru FLR Insurancenter unless CORSA will allow. The Treasurer explained how county funds have to be collateralized. Prosecutor-trust funds do not need. Not kept in general funds. You should be able to ask the bank to tell us what figure is in that account. These funds need broke out. Public/county money. You hold in trust for specific purpose. Not tax payer money. Statue tells you. In the future it will be listed a sub-fund they can track. This information is for every trust. Chase Stewart and Clark Bailey. The bond company wants a new application and court order. Commissioners need to do a resolution and recommendation for bonding, separate accounts with proper wording to help successors know what they are working with. Prosecutor suggested parking funds until all cd's come due, combine then get a better rate at one bank. Only keep out what needs to be liquidated/used. You give what relief you can based on what is available. They can reapply. Clark Bailey-increase the bond, recommendation by resolution. Does not need run by Probate Court. Hardin Hills Christmas dinner and gifts for indigent residents and made known provided by the Trust. A special thing done at the Holiday time. Same bond and accounting as Chase Stewart. Helen Howard Trust-\$25,000 (1996) break out accounts. Probate Court noted this trust has not been audited and since under \$25,000 could terminate the trust arrangements. Treat like a bequest. Private source funds for a purpose. Comfort, care and entertainment of Hardin Hills. Prosecutor suggested a bond. Is enough income made to pay the bond? Treasurer-no. Prosecutor-may need to file with the court to invade the principal. Auditor-whatever is earned could it be rolled into Hardin Hills? Prosecutor-no, not a trust as is. Would need a court order. You are only to spend the income. Probably would need to be bonded even with a bequest. Only \$700 available. I advise to petition the court to free up the trust and invade the principal if needed. Pass resolution and ask court to give you flexibility and treat as a bequest. CORSA will be asked if these bonds can be held and itemized out.

Commissioner Crowe was able to excuse himself from the Trust meeting and listen on the **Ottawa River** Board meeting.

Brenda Rainsburg, **Recorder**, Auditor Mike Bacon and a rep from **Kofile**, an archival digitization of records presented by the Recorder March 25, 2021. The Association of Records has also passed that access to digitalized records be back to 1980 due to COVID and no access. The commissioners have yet to receive guidelines on how to spend the American Recovery Funds. The Auditor noted deeds will be required to be digitalized by 2024. This would be at no charge per the rep. A watermark will be used that cannot be used for legal purposes if printed off the web. Her revenue is around \$8000 per year for this service. The GIS web page can be used for the Auditor's needs. Cost is \$281,000 for scanning, cleaning up, indexing, redacting and loading. No liability if a social security number missed. Have a 99.28% accuracy rate with automated services. His system is not proprietary. No annual fee. Starting December 31, 1989. Kofile is responsible for all safety in transport. Backup is in microfilm at Safety Center. Commissioners concern is when the Recovery Funds can be spent, on what, when to start. Commissioners are interested, but want to make sure those funds can be used for this purpose.

Roll call resulted as follows:

_____, YES/NO
President of the Board-Roger E. Crowe

_____, YES/NO
Timothy L. Striker

_____, YES/NO
Fred M. Rush

Attest _____
Clerk of the Board

TREASURER
BID
TRUST FUNDS

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