

March 20, 2018

MINUTES OF MARCH 20th MEETING

All Commissioners were present. Commissioner Candidate, Tim Striker, was present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V100-137 Minutes of March 13, 2018:
1st-Rogers 2nd-Beaman Roll call: Beaman-yes, Crowe-yes, Rogers-yes
V100-138 Release of Funds: EMA Assessment \$8,014.50
1st-Beaman 2nd-Rogers Roll call: Beaman-yes, Rogers-yes, Crowe-yes
V100-139 Release of Funds: Soil & Water \$124,000
1st-Rogers 2nd-Beaman Roll call: Crowe-yes, Rogers-yes, Beaman-yes
V100-140 Transfer of Funds: KHCB
1st-Beaman 2nd-Rogers Roll call: Beaman-yes, Crowe-yes, Rogers-yes
V100-141 Payment of Bills: Ditch Maintenance
1st-Rogers 2nd-Beaman Roll call: Rogers-yes, Crowe-yes, Beaman-yes

Mike Bacon, Auditor, noted **JFS can't meet payroll**. Have \$1000 in their fund. The Auditor's Office called JFS. Hardin County does not let departments run in the negative. A draw should be coming March 30. John Folk, JFS Director, has asked for an advance of \$75,000. They usually have at least \$100,000 in their fund. Has happened with prior Director's.

Brian Wolf, Garmann Miller, discussed the north terrace project. A mandatory pre-bid will be held. This project should not take as long as the south due to the arch on the south entrance. Color and specs are already known and location will be part of the specs. Richard Lawson was present. The Commissioners walked around the project with Brian and Richard.

John Folk, JFS Director, explained how they are short **\$75,000**. He plans monthly and was not aware the county Auditor does not cover thru the month. He does draws the last month of the quarter when the RMS is done and makes sure he is drawing from the correct 40 some accounts. He will make sure he does not exceed in the future. His draw is for \$300,000. Commissioners asked why he didn't know there weren't sufficient funds for payroll? His draw will cover. Expenses are over \$150,000-200,000 unless an extra pay. This county does different than other counties he has worked with. John's expectation was the county had funds to cover until the end of the month without the draw. Commissioner Beaman-your expectation was we automatically cover? John-yes. I will change my process and make draws sooner. Mike Bacon-been here 23 years, went to county general fund to advance, by request, what is needed. We don't know what is needed. You never let a fund go in the red. John will let the Auditor know if the draw is not coming Mach 30. Commissioner Rogers moved to advance \$75,000 to JFS. Commissioner Beaman second. Roll call: Beaman-yes, Crowe-yes, Rogers-yes. **V100-143**

Jamie Burchiel, Dog Warden, introduced new Deputy Kyle Camper. Three dogs and six puppies. Jamie presented a quote for a mower. Commissioner Crowe spoke with the Supervisor at the Transfer Station. Their mower adjustment is locked in place due to an employee breaking and noted the Dog Kennel can use as needed. Jamie-they are always using and when we have time to mow, they are using. It is inconvenient. The double doors on the front will have a deadbolt as well as a regular lock to use to store the mower inside. He has funds in the equipment line item to purchase. He will research State Purchasing for a new mower. The Auditor and IT Coordinator are working on a contract for on-line tag sales. They picked up two dogs at an accident and returned the surviving dog this morning. Volunteers washed and cleaned for the owner's family. The dangerous dog/dangerous drug license is in the former Dog Warden's name and needs renewed. He currently uses the vet to put a dog down. Cost is \$100 to put down and cremate. He has the training, but has never put a dog down. He will renew the license in his name for the facility.

The **bid opening** was held for the Engineers **bridge replacement projects**. Luke Underwood and Trent Bass were present. Two bids received for the W-85-B-10 Washington Township Bridge: US Bridge \$56,828.00 BB Estimate is \$65,500

Big R Bridge \$64,129.00 BB

Two bridge bids for P-90 Pleasant Township

US Bridge \$57,951.00 BB Estimate is \$61,500

Big R \$60,479.00 BB

Commissioner Beaman moved to accept the bids under advisement of the County Engineer. Commissioner Rogers second. Roll call: Beaman-yes, Roger-yes, Rogers-yes. To be awarded at a later date. **V100-145**

Luke noted an employee of the Transfer Station submitted his resignation.

Max Trachsel, EMA/Risk Management, the Plan for the Multi-jurisdictional Mitigation Plan is ready for the commissioners to adopt. Each entity will do individually but already signed an intent and attended the public hearings. No cost. Commissioner Beaman moved to adopt the Plan. Commissioner Rogers second Roll call: Beaman-yes, Rogers-yes, Crowe-yes. **V100-142**

Max updated the courthouse emergency plan. Max will be attending the CORSA Renewal meeting on Friday. Loss Control Incentive Program: commissioners picked two subjects and Max will arrange the training. Employee Performance and Social Media. Commissioners picked suggested topics for 65% of the incentive; Increasing usage of Facility Dude, Driving, employment policy review, Cyber security for all new hires. Max will implement all by this fall.

Roll call resulted as follows:

_____, YES/NO
President of the Board-Roger E. Crowe

_____, YES/NO
Randall S. Rogers

_____, YES/NO
Brice S. Beaman

Attest _____
Clerk of the Board

BID
J. Folk

V100
146