

January 10, 2023

MINUTES OF JANUARY 10<sup>th</sup> MEETING

Commissioners were all present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

- V109-108 Minutes of January 05, 2023:  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Crowe Roll call: Crowe-yes, Striker-yes, Rush-yes  
V109-109 Blanket Out of County Travel-Auditor  
1<sup>st</sup>-Crowe 2<sup>nd</sup>-Rush Roll call: Rush-yes, Crowe-yes, Striker-yes  
V109-110 IRS Mileage for 2023 65.5 cents per mile  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Crowe Roll call: Crowe-yes, Striker-yes, Rush-yes  
V109-111 CSX Facility Encroachment Agreement-Mast Ditch #988  
Luke Underwood, County Engineer, will approval all invoices for payment  
1<sup>st</sup>-Crowe 2<sup>nd</sup>-Rush Roll call: Striker-yes, Crowe-yes, Rush-yes  
V109-112 Release of Funds: Ag Society \$10,000  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Crowe Roll call: Rush-yes, Crowe-yes, Striker-yes  
V109-113 Release of Funds: Airport \$30,000  
1<sup>st</sup>-Crowe 2<sup>nd</sup>-Rush Roll call: Crowe-yes, Striker-yes, Rush-yes  
V109-114 Additional Appropriation: Domestic Relations Division  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Crowe Roll call: Striker-yes, Crowe-yes, Rush-yes  
V109-115 Reallocation: Hardin Hills  
1<sup>st</sup>-Crowe 2<sup>nd</sup>-Rush Roll call: Rush-yes, Striker-yes, Crowe-yes  
V109-116 JFS Promotion S. Miller ERS III  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Crowe Roll call: Crowe-yes, Rush-yes, Striker-yes  
V109-117 JFS Resignation A. Hersham, SSWII 1/6/23  
1<sup>st</sup>-Crowe 2<sup>nd</sup>-Rush Roll call: Striker-yes, Crowe-yes, Rush-yes  
CPR and AED Training will be set up in Veteran's Hall for all county employees.

Michele Scott, **Dog Warden**, End of December stats-3 dogs picked up with 3 returned and 6 adopted. None to Wyandot. 12 received for the month. 102 received since July. Health Department is following thru on a rabies test. Commissioner Rush noted she was previously instructed to work eight-hour shifts during a holiday week. Michele thought this only meant if the holiday is on a Friday. Commissioners asked that any holiday during a work week she should be working 8 hours shifts each day.

Richard Lawson, **Maintenance Supervisor**, Waibel is working on the third floor conference area a/c unit. Boiler is back up and working after being waterlogged due to failed contacts. Caulking has been done on the inside windows at the annex. Signs are ready to install at the parking lot next to Twirl. Richard will look at a north south fence to separate the parking lot. Simon Kenton Addition has a good part of the shelves assembled. Richard has requested from Global missing parts. Weather permitting, he will start removing the Christmas lights. Can an Engineer be involved with the condensation issue over the courtroom? He will contact Garmann Miller. Three companies have now looked at the a/c issue in the elevator room and should submit quotes.

Brenda Rainsburg, **Microfilm Board**. Present were Commissioners Crowe, Striker, Rush, Clerk of Courts Stefani Epling, Brenda Rainsburg, Recorder. Absent were the Auditor and Prosecutor. Brenda called the meeting to order and reviewed the submitted imaging report for 2022. She has two new employees being trained due to retirements. Currently scanning Probate Records but alternate with Clerk of Courts records. The Kofile, off site vendor who scanned the records, invoice was received and submitted for payment. If records are posted on-line a watermark will be placed on records. A \$2 fee is charged for certified copies. This would be a loss of funds but free up the staff to do more scanning.

Roll call resulted as follows:

\_\_\_\_\_, YES/NO  
President of the Board-Timothy L. Striker

\_\_\_\_\_, YES/NO  
Roger E. Crowe

\_\_\_\_\_, YES/NO  
Fred M. Rush

Attest \_\_\_\_\_  
Clerk of the Board

MICROFILM BOARD

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